



INFORMATION KERALA MISSION

(An Autonomous Institution under LSGD, Government of Kerala)
T.C.25/3264/(1), Swaraj Bhavan, Ground Floor, Nanthancode,
Kowdiar P.O, Thiruvananthapuram – 695 003.
Phone no:0471 2773100 E-mail:ikm@infokerala.org

QUOTATION NOTICE

Quotation Number	IKM//01/2020 Dated 03/08/2020
Due date and time for receipt of quotations	13/08/2020, 3 PM
Date and time for opening of quotations	13/08/2020, 3 PM
Date up to which the rates are to remain firm for acceptance	30.09.2020
Designation and address of officer to whom the quotation is to be addressed	Executive Director, Information Kerala Mission, Swaraj Bhavan, Ground Floor, Nandancode,Kowdiar PO, Thiruvananthapuram, Kerala-695 003
Superscription: Quotation for Supply and installation of four numbers of ' Windows 10 Professional ' at Information Kerala Mission .	

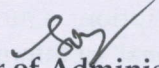
Sealed quotations are invited for the Supply and installation of four numbers of '**Windows 10 Professional**' at Information Kerala Mission. The rates quoted should be for delivery of the articles at the Information Kerala Mission, Swaraj Bhavan, Ground Floor,Nandancode,Kowdiar PO,Thiruvananthapuram, Kerala-695 003. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful quotationer within 5 days after the acceptance of his quotation furnish 5 per cent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, **if so required**.
2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party.

3. No representation for enhancement of price once accepted will be considered during the currency of the contract.
4. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
5. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
7. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
6. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

Place: Thiruvananthapuram
Date: 3.08.2020


Controller of Administration
for Executive Director