

**INFORMATION KERALA MISSION**  
**SHORT QUOTATION NOTICE**

**Quotation No.IKM/TP/01/2023**

**Date : 04-03-2023**

Sealed quotations are invited from the OEM/Authorized dealers/service centers of the Dell Laptops for the supply & installation of "16 GB DDR5 RAM" for RAM Upgradation of Dell Precision 3570 Workstation Laptops.

<b>SI No</b>	<b>Product Description</b>	<b>Compatibility</b>	<b>Qty</b>
1	New and Genuine 16 GB DDR5 RAM, DDR5-4800 (2400 MHz)	Dell Precision 3570 Workstation Laptop	15

The envelopes containing the quotation should bear the above superscription, and should be addressed to the Chief Mission Director, Information Kerala Mission, Thiruvananthapuram. Intending tenderers may submit the quotations on their own papers, with their offered Unit Price and the total estimate.

Last date for receipt of quotations is **10-03-2023 by 3 PM** and late quotations will not be accepted. The quotations will be opened at **3:30 PM on 10-03-2023**, in the presence of such of the tenderers or their authorized representatives who may be present at that time. The supplier who quoted the lowest price will be selected and the workorder will be issued. Maximum period required for delivery & installation of the articles is within the 3 Days of the Workorder.

Details of the requirements and the conditions governing their supply can be obtained free on request from the Purchasing Officer of the IKM.

**Terms & Conditions**

1. Only the OEM/authorized dealers/ authorised service centers of the Dell Laptops shall be eligible to quote as the laptops are still under warranty period and therefore this must be certified in the quoted sheet.
2. The Unit Rates and Estimate shall be inclusive of all taxes.
3. Must be supplied and installed onsite within 3 days of the workorder.
4. The supplied RAM shall be covered by the warranty of the laptop.
5. Information Kerala Mission has the right to increase/decrease the quantity up to 25% at the time of placing the order.

**Executive Director (i/c) & Chief Mission Director**  
**Information Kerala Mission**

**Issued by Order**



**Purchase and Stores Officer**

Place : Thiruvananthapuram

Date : 04-03-2023