



**Information Kerala Mission**  
Public Office Complex Thiruvananthapuram  
Pincode - 695033 GSTIN:32AAAA15509H2Z0  
Phone number : 471-2773100 Email :mail.ikm@kerala.gov.in

File Number: 94-P1-2024-IKM

Date : 22-09-2025

## **Expression of Interest**

**EOI No. 94-P1-2025-IKM**

### **'Expression of Interest for selecting Non-PMC agency from among Accredited Agencies for DPR Preparation & Execution'**

Expression of Interest (EOI) was invited from authorized agencies for the preparation and execution of the DPR of the TRIDA Saubhagya Building for the accommodation of IKM, Suchitwa Mission, and Clean Kerala Company. In connection with the issuance of the EoI, a pre-bid meeting was held on 19/09/2025. The queries raised by the agencies during the meeting, along with the clarifications and the amended EoI, are enclosed herewith. The last date for submission of the EoI, originally 22/09/2025, has been extended to 25/09/2025Procurement Expert

The queries and clarifications, along with the amended EoI, have been published on the IKM website [www.ikm.gov.in](http://www.ikm.gov.in).

<b>Item/Service</b>	<b>Last date / time of submission of EOI form</b>	<b>Date/ time of opening technical bid</b>
Expression of Interest for selecting Non-PMC agency from among Accredited Agencies (as per G.O (P) No.67/2021/Fin dated 28.04.2021) for DPR Preparation & Execution of TRIDA Saubhagya Building for takeover by	25/09/2025 at 03.00 PM	25/09/2025 at 04.00 PM

IKM, Suchitwa Mission and Clean Kerala Company		
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Dr. Santhosh Babu IAS (Rtd)  
Principal Secretary/  
Chief Mission Director & Executive Director (i/c)

Signature Not Verified  
Digitally signed by DR.SANTHOSH BABU I A S  
Date: 2025.09.22 14:18:10 IST  
Reason: KSMART



## **INFORMATION KERALA MISSION**

**An autonomous Institution under the Local Self Government Department**

**Expression of Interest for selecting Non-PMC agency from among Accredited Agencies (as per G.O (P) No.67/2021/Fin dated 28.04.2021) for DPR Preparation & Execution of TRIDA Saubhagya Building for takeover by IKM, Suchitwa Mission and Clean Kerala Company.**

**EOI No. 94-P1-2025-IKM**

**September 2025**

*Published by*

**Information Kerala Mission, Public Office Complex,  
Public Office PO, Thiruvananthapuram, Kerala 695033  
Ph: 0471 2773100, Email: mail.ikm@kerala.gov.in, www.ikm.gov.in**

## 1. INTRODUCTION

The LSG Department has identified the Soubhagya building of TRIDA at Attakulangara, Thiruvananthapuram for housing the headquarters of the Information Kerala Mission (IKM), Suchitwa Mission (SM) and Clean Kerala Company (CKC). Accordingly, IKM on behalf of all three agencies plans to call for an EoI to select a Non-PMC agency from among the Accredited Agencies approved by the Govt. of Kerala to prepare a DPR and execute the same at the above premises.

In order to realize the requirements of each organization, the selected Accredited Agency shall prepare a Detailed Project Report (DPR) covering civil works, electrical installations, networking, furniture, electronic equipment's etc. including the beautification of the exteriors of the building premises. Accordingly, Expressions of Interest (EoI) are invited from government-approved accredited Non-PMC agencies for preparation of the DPR and for execution of the proposed works.

The estimated cost is likely to cross ₹.5.00 crores

## 2. Requirements of IKM

It is proposed to develop the office space allotted to IKM at the Soubhagya Building, Thiruvananthapuram, into a modern, fully functional complex with facilities to accommodate approximately 200 staff members in the second and ground floors. The scope of work includes the following:

- Establishment of a advanced software lab with seating for about 120 professionals, including software developers, testers, support teams and project managers, along with discussion rooms.
- Cabins for the Deputy Director of (R&D) & Deputy Director (O&M).
- Provision of executive rooms for the Chief Mission Director and Executive Director, with adjacent meeting rooms and seating for confidential assistants.

## Expression of Interest for DPR Preparation & Execution

- Cabins for the Controller of Administration, Administrative Officer, Purchase Officer and Finance Officer, with additional seating for a Confidential Assistant.
- Dedicated workspace and storage facilities for the Administrative Division (10 staff), Finance Division (8 staff), and Planning & Purchase Division (3 staff).
- Development of common facilities such as a large modern and hi-tech conference hall, video conferencing room, reception area (1 Staff), help desk (2 Staff), capacity building section (4 Staff), Server room, infrastructure room (2 Staff), records room and store room (1 Staff).

**3. Requirements of SM:** - Dedicated office space including interiors and furnishing in the 1<sup>st</sup> floor of the building as per the plan .

**4. Requirements of CKC:** Dedicated office space of about 4000 Sq.ft. including interiors and furnishing in the ground floor of the building.

## 5. Common facilities

- Common reception, Meeting Hall for about 100 persons.
- Arrangement of staff amenities including adequate washrooms, dining facilities, coffee area, and rest areas for cleaning and security personnel.
- Beautification of exteriors including parking facilities etc.

## 6. Common guidelines

- Cost estimation and financial planning should be in line with government norms.
- Ensuring energy efficiency, sustainability, and compliance with Kerala Municipal Building Rules and relevant safety standards.
- Phased execution plan with timelines.

- Supervision of DPR implementation, ensuring quality and timely completion.
- Preparation of appropriate Design, Drawings and Estimate in PRICE III software.

**7. Scope of Work:** The selected agency shall be responsible for:

1. Site inspection and assessment of existing building infrastructure.
2. Preparation of a Detailed Project Report covering:
  - Structural strengthening requirements
  - Electrical, plumbing, and fire & safety systems
  - ICT and digital infrastructure requirements
  - Space reallocation and interior works for functional optimization
  - Sanitation, water supply, waste management solutions
  - Environmental sustainability, energy-saving, and green building features
  - Cost estimates and BOQ preparation
3. Assisting the Government in obtaining statutory approvals wherever required.
4. Providing a time-bound execution and monitoring plan.- Implementation plan with timelines and phasing.
5. Execution of the work as per the approved plan and approved budget by the Technical and Financial Committee constituted by Government for this purposes

**8. Eligibility Criteria**

- Must be an Accredited Agency (Non-PMC) under the Government of Kerala.
- Minimum of 5 years' experience in preparation and execution of DPRs for government or public sector infrastructure projects.
- Proven track record of completing at least three similar projects in the last five years.

#### Expression of Interest for DPR Preparation & Execution

- Availability of qualified professionals including Architects, Civil/Structural Engineers, Electrical Engineers, and Project Managers.
- Should not have been blacklisted by any government department/agency.

### 9. Documents to be Submitted

- Company profile including year of establishment and organizational structure.
- Copy of registration/authorization/empanelment certificate.
- List of similar projects completed with details (client name, project size, completion certificate).
- Curriculum Vitae of key technical staff proposed for the project.
- Audited financial statements for the last three financial years.
- Declaration of non-blacklisting and litigation status.

### 10. SUBMISSION DETAILS

Notice Inviting Tender		
1.	<b>Name of the Eol Inviting Authority</b>	Information Kerala Mission(IKM)
2.	<b>Officer-Tender Inviting Authority</b>	Chief Mission Director/ Executive Director, IKM.
3.	<b>Name of the Eol</b>	Expression of Interest for selecting Non-PMC agency from among Accredited Agencies for DPR Preparation & Execution
4.	<b>Eol Reference Number</b>	No.94-P1-2024-IKM
5.	<b>Eol Type</b>	EoI under two cover sealed bids
6.	<b>Eol Category</b>	Services
7.	<b>Publication of Eol Document</b>	<a href="http://ikm.gov.in">http://ikm.gov.in</a>

**Expression of Interest for DPR Preparation & Execution**

8.	<b>Contact Person</b>	Mrs.Timple MagiPS, Controller of Administration, Mob: 9497366416 Sri. Sajeev S, Purchase Officer, Mob:9447861961
9.	<b>Address</b>	Information Kerala Mission, Public Office Complex, Public Office PO, Thiruvananthapuram, Kerala 695033
10.	<b>Contact No.</b>	04712773100
11.	<b>E-Mail ID, for any clarifications</b>	mail.ikm@kerala.gov.in

14.	<b>Last Date of Submission of Bids</b>	Time:15:00Hrs;Date:25/09/2025
15.	<b>Opening of Technical Bids</b>	At16:00Hrson25/09/2025
16.	<b>Bid System</b>	Two stage bids  1. Prequalification and Technical bid  2. Commercial Bid/Financial Bid
17.	<b>Validity of the Bid</b>	6monthsfromthethdateofopeningofprice bid
18.	<b>Terms &amp; Conditions</b>	As per the Tender document

## Note

- The selection process will be governed by Government Orders G.O.(P) No.67/2021/Fin dated 28.04.2021 and G.O.(P) No.104/2022/Fin dated 02.09.2022.
- IKM reserves the right to accept or reject any or all EOIs without assigning reasons.

## Expression of Interest for DPR Preparation & Execution

## BID FORM (Financial Bid)

1	Name of Work	Expression of Interest for DPR Preparation & Execution: Saubhagya Building Infrastructure Strengthening
2	Location	Soubhagya Building, Attakulangara, Thiruvananthapuram
3	Name and Address of the Accredited Agency	
4	Name, Address and Contact number of the authorised person	
5	Centage charges in % (including 1.50% Architectural fee)	

Place:

Name and Signature  
of uthorised person

Date: