

**Notification for the post of STANDING COUNSEL cum LEGAL RETAINER**

**Information Kerala Mission (IKM) an Autonomous Institution under Local Self Government Department is inviting application for the post of STANDING COUNSEL cum LEGAL RETAINER**

**Eligibility Criteria**

BA, LLB Degree or equivalent with 10 years active practice experience in various courts

**Method of appointment**

Contract for a period of one year

**Scope of work and conditions**

1. Providing legal advisory services on various aspects related to the programmes of IKM
2. To prepare legal documents on behalf of IKM in activities related to various courts, Kerala Lok Ayukta, disputes redressal mechanisms, other Government or private agencies and legal fora.
3. Render technical assistance / help in the scrutiny of the legal offers/proposals received in response to the notices issued by IKM
4. Preparing Memorandum of Understandings and other statutory/legal agreements
5. Managing reliance with various statutes /rules/regulations
6. Have to visit High Court /Other Courts directly to deal with cases and to meet concerned persons related to all legal issues related with IKM
7. The legal professional shall be committed to ensure his/her presence in rendering prompt and uninterrupted consultancy services in a time bound manner.

Candidates satisfying the minimum eligibility criteria may submit their applications along with their bio data and experience certificate on or before **07.07.2023, 5 P.M** including expected terms and conditions and monetary benefits. Selection will be on the basis of direct interview. Applications received after the last date will not be entertained.

Proposals shall be submitted to **The Executive Director, Information Kerala Mission, Public Office Complex, Public Office P.O, Thiruvananthapuram – 695033**

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