



Information Kerala Mission
Public Office Complex Thiruvananthapuram
Pincode - 695033 GSTIN:32AAAA15509H2Z0
Phone number : 471-2773100 Email :mail.ikm@kerala.gov.in

File Number: 94-P1-2024-IKM

Date : 29-09-2025

Notice

Subject: Expression of Interest for selecting Non-PMC agency from among Accredited Agencies for DPR Preparation & Execution

Expressions of Interest (EOI) are invited from the approved agencies for preparation and implementation of DPR of Trida Saubhagya Building for accommodation of IKM, Suchitva Mission and Clean Kerala Company. In connection with the issuance of EOI, a pre-bid meeting was held on 19/09/2025. The questions raised by the agencies in the meeting, clarifications and the amended EOI are enclosed herewith. The last date for submission of EOI, which was originally 22/09/2025, is extended to 10/10/2025.

The queries and clarifications, along with the amended EOI, have been published on the IKM website www.ikm.gov.in.

Item/Service	Last date / time of submission of EOI form	Date/ time of opening of EOI
Expression of Interest for selecting Non-PMC agency from among Accredited Agencies (as per G.O (P) No.67/2021/Fin dated 28.04.2021) for DPR Preparation & Execution of TRIDA Saubhagya Building for takeover by IKM, Suchitwa Mission and Clean Kerala Company	10/10/2025 at 05.00 PM	13/10/2025 at 03.00 PM

Dr. Santhosh Babu IAS (Rtd)

Principal Secretary/
Chief Mission Director & Executive Director (i/c)

Signature Not Verified
Digitally signed by DR.SANTHOSH BABU I A S
Date: 2025.09.29 09:15:23 IST
Reason: KSMART

Principal Secretary/Chief Mission
Director/Executive Director(i/C)

To

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Enclosure

1. EoI



INFORMATION KERALA MISSION

An autonomous Institution under the Local Self Government Department

Expression of Interest for selecting Non-PMC agency from among Accredited Agencies (as per G.O (P) No.67/2021/Fin dated 28.04.2021) for DPR Preparation & Execution of TRIDA Saubhagya Building for takeover by IKM, Suchitwa Mission and Clean Kerala Company.

EOI No. 94-P1-2025-IKM

September 2025

Published by

**Information Kerala Mission, Public Office Complex,
Public Office PO, Thiruvananthapuram, Kerala 695033
Ph: 0471 2773100, Email: mail.ikm@kerala.gov.in, www.ikm.gov.in**

1. INTRODUCTION

The LSG Department has identified the Soubhagya building of TRIDA at Attakulangara, Thiruvananthapuram for housing the headquarters of the Information Kerala Mission (IKM), Suchitwa Mission (SM) and Clean Kerala Company (CKC). Accordingly, IKM on behalf of all three agencies plans to call for an EoI to select a Non-PMC agency from among the Accredited Agencies approved by the Govt. of Kerala to prepare a DPR and execute the same at the above premises.

In order to realize the requirements of each organization, the selected Accredited Agency shall prepare a Detailed Project Report (DPR) covering civil works, electrical installations, networking, furniture, electronic equipment's etc. including the beautification of the exteriors of the building premises. Accordingly, Expressions of Interest (EoI) are invited from government-approved accredited Non-PMC agencies for preparation of the DPR and for execution of the proposed works.

The estimated cost is likely to cross ₹.5.00 crores

2. Requirements of IKM

It is proposed to develop the office space allotted to IKM at the Soubhagya Building, Thiruvananthapuram, into a modern, fully functional complex with facilities to accommodate approximately 200 staff members in the second and ground floors. The scope of work includes the following:

- Establishment of a advanced software lab with seating for about 120 professionals, including software developers, testers, support teams and project managers, along with discussion rooms.
- Cabins for the Deputy Director of (R&D) & Deputy Director (O&M).
- Provision of executive rooms for the Chief Mission Director and Executive Director, with adjacent meeting rooms and seating for confidential assistants.

Expression of Interest for DPR Preparation & Execution

- Cabins for the Controller of Administration, Administrative Officer, Purchase Officer and Finance Officer, with additional seating for a Confidential Assistant.
- Dedicated workspace and storage facilities for the Administrative Division (10 staff), Finance Division (8 staff), and Planning & Purchase Division (3 staff).
- Development of common facilities such as a large modern and hi-tech conference hall, video conferencing room, reception area (1 Staff), help desk (2 Staff), capacity building section (4 Staff), Server room, infrastructure room (2 Staff), records room and store room (1 Staff).

3. Requirements of SM: - Dedicated office space including interiors and furnishing in the 1st floor of the building as per the plan .

4. Requirements of CKC: Dedicated office space of about 4000 Sq.ft. including interiors and furnishing in the ground floor of the building.

5. Common facilities

- Common reception, Meeting Hall for about 100 persons.
- Arrangement of staff amenities including adequate washrooms, dining facilities, coffee area, and rest areas for cleaning and security personnel.
- Beautification of exteriors including parking facilities etc.

6. Common guidelines

- Cost estimation and financial planning should be in line with government norms.
- Ensuring energy efficiency, sustainability, and compliance with Kerala Municipal Building Rules and relevant safety standards.
- Phased execution plan with timelines.

Expression of Interest for DPR Preparation & Execution

- Supervision of DPR implementation, ensuring quality and timely completion.
- Preparation of appropriate Design, Drawings and Estimate in PRICE III software.

7. **Scope of Work:** The selected agency shall be responsible for:

1. Site inspection and assessment of existing building infrastructure.
2. Preparation of a Detailed Project Report covering:
 - Structural strengthening requirements
 - Electrical, plumbing, and fire & safety systems
 - ICT and digital infrastructure requirements
 - Space reallocation and interior works for functional optimization
 - Sanitation, water supply, waste management solutions
 - Environmental sustainability, energy-saving, and green building features
 - Cost estimates and BOQ preparation
3. Assisting the Government in obtaining statutory approvals wherever required.
4. Providing a time-bound execution and monitoring plan.- Implementation plan with timelines and phasing.
5. Execution of the work as per the approved plan and approved budget by the Technical and Financial Committee constituted by Government for this purposes

8. **Eligibility Criteria**

- Must be an Accredited Agency (Non-PMC) under the Government of Kerala.
- Minimum of 5 years' experience in preparation and execution of DPRs for government or public sector infrastructure projects.
- Proven track record of completing at least three similar projects in the last five years.

Expression of Interest for DPR Preparation & Execution

- Availability of qualified professionals including Architects, Civil/Structural Engineers, Electrical Engineers, and Project Managers.
- Should not have been blacklisted by any government department/agency.

9. Documents to be Submitted

- Company profile including year of establishment and organizational structure.
- Copy of registration/authorization/empanelment certificate.
- List of similar projects completed with details (client name, project size, completion certificate).
- Curriculum Vitae of key technical staff proposed for the project.
- Audited financial statements for the last three financial years.
- Declaration of non-blacklisting and litigation status.

10. SUBMISSION DETAILS

Notice Inviting Tender		
1.	Name of the EoI Inviting Authority	Information Kerala Mission(IKM)
2.	Officer-Tender Inviting Authority	Chief Mission Director/ Executive Director, IKM.
3.	Name of the EoI	Expression of Interest for selecting Non-PMC agency from among Accredited Agencies for DPR Preparation & Execution
4.	EoI Reference Number	No.94-P1-2024-IKM
5.	EoI Type	EoI under two cover sealed bids
6.	EoI Category	Services
7.	Publication of EoI Document	http://ikm.gov.in

Expression of Interest for DPR Preparation & Execution

8.	Contact Person	Mrs.Timple MagiPS, Controller of Administration, Mob: 9497366416 Sri. Sajeev S, Purchase Officer, Mob:9447861961
9.	Address	Information Kerala Mission, Public Office Complex, Public Office PO, Thiruvananthapuram, Kerala 695033
10.	Contact No.	04712773100
11.	E-Mail ID, for any clarifications	mail.ikm@kerala.gov.in

14.	Last Date of Submission of Bids	Time:17:00Hrs;Date:10/10/2025
15.	Opening of Technical Bids	At15:00Hrson 13/10/2025
16.	Bid System	Two stage bids 1. Prequalification and Technical bid 2. Commercial Bid/Financial Bid
17.	Validity of the Bid	6monthsfromthethdateofopeningofprice bid
18.	Terms & Conditions	As per the Tender document

Note

- The selection process will be governed by Government Orders G.O.(P) No.67/2021/Fin dated 28.04.2021 and G.O.(P) No.104/2022/Fin dated 02.09.2022.
- IKM reserves the right to accept or reject any or all EOIs without assigning reasons

Expression of Interest for DPR Preparation & Execution

BID FORM (Financial Bid)

1	Name of Work	Expression of Interest for DPR Preparation & Execution: Saubhagya Building Infrastructure Strengthening
2	Location	Soubhagya Building, Attakulangara, Thiruvananthapuram
3	Name and Address of the Accredited Agency	
4	Name, Address and Contact number of the authorised person	
5	Centage charges in % (including 1.50% Architectural fee)	

Place:

Name and Signature
of authorized person

Date:



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Place:

Name and Signature
of uthorised person

Date: