

**Quotation document for
Supply and implementation of
Wildcard Secure Sockets Layer (SSL) Certificate**

Quotation No. 21/PW1/QN-05/2024

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INFORMATION KERALA MISSION

(Local Self Government Department, Government of Kerala)
Public Office Complex, Museum, Public Office PO,
Thiruvananthapuram, Kerala 695033
Tel: 0471 2773100
www.ikm.gov.in

Quotation Notice

- Quotation No.& Date : No. PW1/21/QN-05/IKM Dated 08/09/2024
- Description : Supply and implementation of Wildcard Secure Sockets Layer (SSL) Certificate
- Due Date : 24/09/2024, up to 3:00 pm
- Date of Opening : 25/09/2024, 11:00 am
- Venue of Opening : Information Kerala Mission,
Public Office Complex. Museum,
Thiruvananthapuram, Kerala - 695 033

Sealed quotations are invited for the Supply and implementation of Wildcard Secure Sockets Layer (SSL) Certificate as per the specification and schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

Yours sincerely,



Dr. Santhosh Babu I.A.S (Rtd)
Principal Secretary/
Chief Mission Director & Executive Director (i/c)

Terms and Conditions

1. The sealed quotations are to be submitted in prescribed format on your business letter head duly stamped and signed and dated on each page of Part 'A','B' & 'C' as their unconditional acceptance to the terms prescribed by the IKM, details/supporting documents wherever applicable, if attached with the quotation should be duly authenticated by the vendor/s. No overwriting shall be accepted unless authenticated with full signature of the vendor/s.
2. Each quotation shall submit the offer in two separate sealed envelopes, Part A & Part B. Envelop No. 1 (mark the envelope as "No.1 Part A - Technical Bid"), Envelop No. 2 will contain only Part 'B' (mark the Envelope as "No.2 Part B - Financial Bid"). Both the sealed envelopes bearing No. 1 and 2 are to be put in the main envelop i.e. Envelop No.3.
3. The sealed quotation duly superscribed, "Quotation for Supply and Implementation of SSL Certificate", should be addressed by name to The Executive Director, Information Kerala Mission and sent at the IKM's address given below either by registered post/speed post/or by dropping in the tender box placed at IKM Headquarter & should reach on or before the last date and time.

Address :

The Executive Director,
Information Kerala Mission,
Public Office Complex, Museum, Public Office PO,
Thiruvananthapuram, Kerala 695033

4. Quotations received after the stipulated date and time shall not be entertained. IKM shall not be liable for any postal delays whatsoever and quotation received after the stipulated time/date are liable to be rejected summarily without giving any reason.
5. The Technical Bid shall be opened on the scheduled time at the office of the IKM in the presence those tenderer(s) who wish to be present. No separate communication will be sent in this regard. In the event of due date being a closed holiday or declared Holiday for the State Government offices, the due date for opening of the bids will be the following working day at the appointed date, time & venue.
6. IKM shall have the right to assess the competencies and capabilities of the Tenderer by going through the credentials given in the Technical Bid and on the basis of such credentials, IKM may reject the candidature of the Tenderer without assigning any reason. In such case(s) the Financial Bid shall not be opened for that particular Tenderer. The Financial Bid of only those parties who qualify in the technical scrutiny shall be opened and time and date for opening the financial bid shall be intimated separately.
7. Prices quoted should be FOR IKM premises Headquarters at Thiruvananthapuram and should be inclusive of all charges viz. SSL Certificate license for the prescribed period, installation and implementation support of SSL Certificate on server, and technical

support for the license period by the principal manufacturer from the date of implementation.

8. If the SSL Certificate so supplied fails in acceptance test, the same shall be liable to be rejected.
9. Though IKM prefers to deal with manufacturers/principal manufacturers directly, it may also consider the offers received through its authorized channel partners, provided the principal authorizes the said channel partner in this regard.
10. Delivery should be completed within two weeks from the date of the confirmed purchase order. Penalty for the late delivery would be levied at the rate of half percent per week subject to a maximum of 10 percent of the value of the order as has not been supplied during the stipulated period. In case of delay beyond fifteen days from the stipulated period, IKM may at its discretion cancel the order and arrange to procure the same from the next bidder on the panel/open market at the sole risk, cost and responsibility of the vendor.
11. Vendor supplying the SSL Certificate shall forward the complete set of manuals and software on CD or through some other feasible media.
12. The quotation shall be valid for at least 90 days from the date of opening of quotations.
13. The payment terms are 30 days for 100% payment upon successful implementation of SSL Certificate as detailed above and acceptance of the supplied material. Vendor will be fully responsible for comprehensive technical support free of charge during the license period and in case of default, IKM will have the right to arrange maintenance at vendor's risk and cost.
14. The Bidder is required to study of its own the IKM's setup and the proposed requirements of SSL certificates to avoid any kind of confusion, whatsoever. The bidder once quoting the rate will be responsible for the supply and implementation of the SSL certificates as per the requirements of the IKM and its quoted rates for the same would be treated as net & final.
15. All disputes, differences, claims and demands arising under or pursuant to or touching the contract shall be referred to the arbitrator to be appointed by the Executive Director of the Information Kerala Mission. The award of the sole arbitrator shall be final. Place of such arbitration proceedings shall be at Thiruvananthapuram
16. The IKM reserves the right to accept or reject any or all quotations including the lowest quotation/s without assigning any reason at its sole discretion and the decision of IKM will be final and binding on all concerned.
17. The quantities indicated in Part "B" are tentative and may be increased at the sole discretion of IKM and the vendor shall have not right to claim any minimum/definite volume of business.

18. For any clarifications, Procurement and Stores Officer on telephone No. 0471 2773100, may be contacted.

Scope

- Supply Wildcard Secure Sockets Layer (SSL) certificate SSL certificate as per specification.
- Provide a Wildcard SSL certificate that secures unlimited subdomains under a single primary domain.
- Ensure compatibility with major browsers and devices.
- Offer a certificate that supports SHA-2 encryption and 2048-bit RSA key or equivalent security measures.
- Assist in installation, configuration, and support if required.
- Provide renewal options for multi-year terms.
- The wild card SSL to be installed in data centre in windows operating system, linux operating system with IIS, Apache and nginx application servers behind hardware and software application load balancer. The bidder should support IKM technical personnel for installation.

Specification

The Wildcard Secure Sockets Layer (SSL) should be as per the following specification/feature

- Secure base domain and unlimited sub-domains
- Secure unlimited servers with one SSL certificate
- Organization Validation (OV) or Extended Validation (EV)
- Security Protocol: TLS 1.2 or higher
- Encryption Standard: SHA-2, 2048-bit key encryption
- Compatible with all major browsers, mobile devices and cloud platforms.
- Free unlimited server license
- Free unlimited duplicate certificates
- Strong authentication of domain ownership and organization identity
- Free reissues and replacements for the lifetime of the certificate
- Free 24x7 technical support via live chat, email and direct phone lines
- The Root CA used to validate a given certificate must be valid and not expired at the time of issuance of certificate.

- Both the Intermediate CA and CA Root Certificate should have validity periods and expiration dates should be minimum of three years ahead from the date of installation and acceptance of certificate.
- The SSL Certificate to be issued to IKM by the intermediate CA that was signed by the corresponding Root CA which will be used to validate the server ID should also be signed by the Root CA.

Part A. Technical Bid

INFORMATION KERALA MISSION

Public Office Complex, Thiruvananthapuram 695033

PART B. TECHNICAL BID

Supply and implementation of Wildcard Secure Sockets Layer (SSL) Certificate

1.	Name and complete address of the Tendered Company	
2.	Tele/Fax/E-mail/Cell No. of the Tendered Company	
3.	Contact person's name & designation and telephone No.	
4.	Details of registered office, if any, along with contact person's name and tele. No.	
5.	Legal status i.e. public / private limited / any other along with documentary evidence.	
7.	Income-Tax registration number along with documentary evidence.	
8.	Sales Tax registration number along with documentary evidence.	
9.	List of existing major clients to whom SSL Certificate in last 1 year supplied, installed and implemented with details of company, value of business, concerned person name & his telephone no. (Please attach full details)	
10.	Brochure/product datasheet of the product with detailed specifications.	

Date

Name and Signature of Bidder
with Corporate Seal

Part B. Financial Bid

INFORMATION KERALA MISSION

Public Office Complex, Thiruvananthapuram, Kerala 695033

PART B. FINANCIAL BID

Supply and implementation of Wildcard Secure Sockets Layer (SSL) Certificate

<i>Item</i>	<i>Qty</i>	<i>Rate INR</i>	<i>Tax amount INR</i>	<i>Total amount INR</i>
Wildcard SSL certificate as per specification and scope with ONE years license	1			
Wildcard SSL certificate as per specification and scope with TWO years license	1			

The quoted amount should be inclusive of all taxes and delivery

Date

Name and Signature of Bidder
with Corporate Seal